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Key combinations

Using key combinations, you can carry out actions which usually require a mouse. Here's a few you should be aware of.

The term key combination (keyboard shortcut) denotes pressing several keys on keyboards (Windows or macOS) either simultaneously or one after the other within a certain time period or in a certain order. This will then send certain commands to programs and apps or to the operating system for execution.

The following key combinations are of particular relevance when e-banking:

Deleting browser history

Pressing the following key combination in your browser will open the browser history window, where you can delete the browser history. This should be done after every e-banking session.

Windows: "Ctrl + Shift + Delete" or "Strg + Umschalt + Entf"

macOS (Safari): "Command + Y"

Activating incognito or private browser modus

Pressing the following key combination in your browser will open a new "incognito" window. For as long as you use this to surf the Internet, no sensitive data will be stored.

Windows (Microsoft Edge and Google Chrome): "Ctrl + Shift + N" or "Strg + Umschalt + N"

Windows (Mozilla Firefox): "Ctrl + Shift + P" or "Strg + Umschalt + P"

macOS (Safari): "Shift + Command + N"

Locking your computer

Pressing the following key combination will lock your computer.

Windows: "Windows key + L"

macOS: "Command + Ctrl + Q"

The following selection of key combinations will make it generally easier to work with your computer and will save you lots of laborious clicking actions:

Highlighting elements

Pressing the following key combination enables you to select all the elements inside a document or window.

Windows: "Ctrl + A" or "Strg + A"

macOS: "Command + A"

Copying elements

Pressing the following key combination enables you to for instance copy selected text sections, pictures, etc. These will be copied to the clipboard and can then be inserted elsewhere.

Windows: “Ctrl + C” or “Strg + C”

macOS: “Command + C”

Cutting elements

Pressing the following key combination enables you to for instance cut selected text sections, pictures, etc. These will be copied to the clipboard and can then be inserted elsewhere.

Windows: “Ctrl + X” or “Strg + X”

macOS: “Command + X”

Inserting elements

Pressing the following key combination enables you to for instance insert selected text sections, pictures, etc. from the clipboard.

Windows: “Ctrl + V” or “Strg + V”

macOS: “Command + V”

Reversing actions

If you make a mistake, you can reverse it by pressing the following key combination. This will jump one step backwards.

Windows: “Ctrl + Z” or “Strg + Z”

macOS: “Command + Z”

Saving

No matter what you would like to save, by pressing the following key combination, you can do so very easily from most programs and apps.

Windows: “Ctrl + S” or “Strg + S”

macOS: “Command + S”

Searching

The following key combination will enable you to bring up a search field where you can look for certain words.

Windows: “Ctrl + F” or “Strg + F”

macOS: “Command + F”

You can find further key combinations under Windows [here \(https://support.microsoft.com/en-us/windows/keyboard-shortcuts-in-windows-dcc61a57-8ff0-cfe-9796-cb9706c75eec\)](https://support.microsoft.com/en-us/windows/keyboard-shortcuts-in-windows-dcc61a57-8ff0-cfe-9796-cb9706c75eec).

You can find further key combinations under macOS [here \(https://support.apple.com/en-gb/HT201236\)](https://support.apple.com/en-gb/HT201236).